

FORSYTH COUNTY
BOARD OF COMMISSIONERS

**BRIEFING
DRAFT**

MEETING DATE: NOVEMBER 28, 2016

AGENDA ITEM NUMBER: 3

SUBJECT: RESOLUTION SELECTING AN ARCHITECTURAL AND ENGINEERING FIRM AND AUTHORIZING EXECUTION OF A CONTRACT TO PROVIDE PROFESSIONAL COST ESTIMATING AND STRUCTURAL SERVICES AS THE DESIGN CRITERIA DESIGN PROFESSIONAL UNDER A CONSTRUCTION MANAGER AT RISK DELIVERY METHOD FOR THE CLEMMONS BRANCH LIBRARY CONSTRUCTION PROJECT (GENERAL SERVICES DEPARTMENT)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

ATTACHMENTS: YES NO

SIGNATURE: _____ DATE: _____
COUNTY MANAGER

**RESOLUTION SELECTING AN ARCHITECTURAL AND ENGINEERING
FIRM AND AUTHORIZING EXECUTION OF A CONTRACT TO PROVIDE
PROFESSIONAL COST ESTIMATING AND STRUCTURAL SERVICES
AS THE DESIGN CRITERIA DESIGN PROFESSIONAL UNDER A
CONSTRUCTION MANAGER AT RISK DELIVERY METHOD FOR THE
CLEMMONS BRANCH LIBRARY CONSTRUCTION PROJECT
(GENERAL SERVICES DEPARTMENT)**

WHEREAS, Forsyth County staff announced the County's requirements for architectural and engineering services for professional cost estimating and structural services as the design criteria design professional under a construction manager at risk delivery method for the Clemmons Branch Library Construction Project consistent with the provisions of N.C.G.S. 143-64.31; and

WHEREAS, Forsyth County staff submitted a Request For Qualifications in order to identify qualified firms to provide architectural and engineering services on the basis of demonstrated competence and qualification to provide these professional services without regard to a fee pursuant to N.C.G.S. 143-64.31; and

WHEREAS, Forsyth County staff's efforts to identify qualified firms included the use of good faith efforts to notify minority firms of the opportunity to submit qualifications for consideration; and

WHEREAS, seven proposals were received in response to the Request For Qualifications; and County staff reviewed and evaluated the proposals and ultimately identified West & Stem Architects, PLLC as the best qualified firm to provide architectural, plumbing, mechanical, electrical, civil, and interior design, professional cost estimating and structural services; and

WHEREAS, Forsyth County staff thereafter negotiated a contract with West & Stem for architectural and engineering services at a fair and reasonable fee of \$365,000 for professional services including library furniture, fixtures, and equipment (FFE) design services as authorized by N.C.G.S. 143-64.31, subject to approval by the Forsyth County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED that the Forsyth County Board of Commissioners hereby selects West & Stem Architects, PLLC to provide architectural and engineering services as outlined herein for the Clemmons Branch Library Construction Project.

BE IT FURTHER RESOLVED that the Forsyth County Board of Commissioners hereby authorizes the County Manager and the Clerk to the Board to execute a contract, on behalf of Forsyth County, with West & Stem Architects, PLLC for architectural and engineering services, under a construction manager at risk delivery method at a negotiated amount not to exceed a lump sum fee of \$365,000 for professional services including library furniture, fixtures, and equipment (FFE) design services as authorized by N.C.G.S. 143-64.31, subject to a pre-audit certificate thereon by the County Chief Financial Officer, and approval as to form and legality by the County Attorney.

Adopted this 28th day of November 2016.